



**Minutes of the meeting of the Neighbourhood Plan Steering Group
held at 7.30pm in the Council Meeting Room
on Tuesday, 13th March 2018**

Present: Pam Jones, Mike Jones, Mike Duxbury, John Weston, Liz Ellis, Phil Laughton.
Apologies: Paresh Patel, Kate Hill, Mike Bunn

1. Declaration of interest and request for dispensation
None registered.

2. Minutes of meeting held on 13th February 2018
Agreed as proper record of meetings
Proposed by JW and seconded by MD

3. Matters arising from those Minutes

The Parish Council have agreed to employ an independent Traffic Consultant and to fund the mapping survey software.

The LLSGP are hosting three events giving information about the new process and members were invited to attend, MJ will put a note round when he and Pam are going.

AP - MJ

P/18/0309/2 is now a full application so we can write again to the Council with comments. There are two new pre-applications for up to 300 houses in East Goscote and 195 houses in Syston.

Pam will see if Stephanie Bradshaw would like to help.

AP - PJ

4. Finance Update (MD)

The application for more funding has been made to the Lottery, Awards for All scheme. After returning some unspent money to locality we have £3,500 available from them for use at a later date.

5. Prospective Members (MJ)

Three members have now left the group (DH, DH and MB), Five prospective candidates were discussed and it was decided to ask three of the candidates if they would like to join the Steering Group.

AP - PJ

It was also decided that people could come and sit in on one of our meetings if they showed an interest.

6. Questionnaires - Format and Content

Three questionnaires will be undertaken: - Community as a whole; Local Businesses and a School questionnaire in conjunction with a workshop. We will also consider an on-line survey for the youngsters. Pam will contact Joy to see if a workshop is feasible.

AP - PJ

7. Working Groups – Confirm and Allocate Leaders

We agreed to have four distinct working groups: - Traffic and Transport; Housing; Open Spaces and Environment; History and Heritage.

After debating where all the issues/opportunities would fit within these four categories it was decided to rationalise all the issues into the four groups, combining duplicates and ensuring that nothing is lost.

AP – MJ/PJ/LE

At each working group we need to:-

1. Use Jhanvi's Traffic and Transport grid as an example and populate the other grids with all the identified issues and opportunities.
2. Establish what evidence exists to support each issue/opportunity.
3. Identify what research needs to be done under each heading including looking at statements on current applications from local authority views.
4. Establish what questions we need to ask on the questionnaires to support our evidence gathering.

Pam will write to John Preston and Jhanvi to help identify the scope and agenda of the working groups.

AP - PJ

8. Agenda items for next meeting on 10th April, 2018

Standard items plus, working groups and where to find evidence.