



**Minutes of the meeting of the Neighbourhood Plan Steering Group
held at 7.30pm in the Council Meeting Room
on Tuesday, 10th March, 2020**

Present: Pam Jones, Mick Wiseman, Mike Duxbury, Susan Graham, Phil Laughton, Liz Ellis, Kate Hill, Ben King, Daniel Grimley and Colin Wilkinson

Apologies: Paresh Patel, John Weston, Neill Ransom, Carole Shaw and John Preston

1. Declaration of interest and request for dispensation

None registered.

2. Minutes of meeting held on 14th January, 2020

Agreed as proper record of meeting. Proposed by MW and seconded by PL.

3. Matters arising from those Minutes

PL confirmed he had received an invoice for £1,386 from RCC for consultancy work to date which, together with printing costs and stamps, brings the total outlay to the end of the financial year to £1,702.90. RCC's quote for consultancy work is £2,754, so PL and CW will liaise with regards to the shortfall.

PJ will make any necessary amendments to the draft article for the Gazette following tonight's meeting and send them to Callie later tonight.

It was agreed that PL will send feedback from our questionnaire to Arriva when he sends feedback to any other parties.

AP – PL, CW, PJ

4. Outcome of meeting with Paul Gilding (CBC)

There was no meeting in February as PJ, CW, Daniel Grimley (DG) and Steve Wright were not able to meet with CBC's Paul Gilding until 2pm on 22nd February. Liz Hopwell and Michael Hopkins (Planning Officer and Development Control Officer) from CBC were in attendance at the meeting. PJ advised that the meeting lasted for around 2½ hours. PJ outlined to CBC that our aim was to find a resolution between our NP and the new LP with the main contention being the number of new houses. CW confirmed that CBC is happy for us to continue with our NP as it stands. The earliest the new LP will be adopted will be January, 2022; however, DG feels this date is optimistic on their part. Therefore, our NP will be passed on the current Core Strategy which runs to 2028. Also, any development is not set in stone and may not necessarily go ahead but we will have to amend our NP accordingly. DG pointed out that if CBC does not reach its 5 year housing supply, having our NP in place will be to our advantage.

5. Review of CW's proposed responses following community consultation

CW went through the responses he was proposing to make to the respondents, explaining what he had done and why he had made comments such as: Basic condition statement being prepared, as it is a statutory requirement. He also recommended that in view of CBC's general comments (page 15) the PC's website should be updated to include all documents including the green spaces forms and a copy of the community questionnaire. PL will update the website accordingly.

On page 22 it was agreed by the SG that it should be made clear that it is LCC Highways who are refusing any further traffic calming measures, not the NP.

With regard to the representations made by solicitors acting for the owners of the old hall, CW confirmed that PL will not have to respond to them separately. He also confirmed that settlement boundaries must be consistent and CBC has put the old hall outside the settlement boundary, the same as we have done. Any objection will be picked up under CBC's 6 week consultation. With regard to the objection to the old hall being a designated green space, CW will respond that 47% of questionnaire respondents (220 people) felt the old hall grounds were an important site. He went on to say that CBC's examiner will visit the site and make a judgement, so we should leave things as they are at present. The original representations on the pre-submission NP were available to the group.

AP – PL, CW

6. Agenda items for next meeting on 14th April, 2020

Standard items plus finance update and read through plan prior to submission for adoption by the PC