



**Minutes of the meeting of the Neighbourhood Plan Steering Group
held at 7.30pm in the Council Meeting Room
on Tuesday, 8th October, 2019**

Present: Pam Jones, Mick Wiseman, Liz Ellis, Mike Duxbury, Susan Graham, Phil Laughton, Neill Ransom, Paresh Patel, John Weston, Kate Hill, Colin Wilkinson and John Preston

Apologies: Ben King and Carole Shaw

1. Declaration of interest and request for dispensation

None registered.

2. Minutes of meeting held on 10th September, 2019 (not 13th August as shown on Agenda in error)

Agreed as proper record of meeting. Proposed by PJ and seconded by JW.

3. Matters arising from those Minutes

With regards to funding PL confirmed he had completed the due diligence form and this had been acknowledged but to date the funds had not yet been received.

4. Site allocation meeting - outcome

A discussion about the proposed new Charnwood Local Plan took place. It allocates 3 new housing sites, namely Queniborough Lodge (132 properties, which would be attributed to Syston), Three Ways Farm and land off Melton Road beyond Three Ways Farm (150 properties in total between these sites). CW explained the impact this may have on our plan as Charnwood are replacing their core strategy and our Neighbourhood Plan will be examined against this and the existing local plan. The new Local Plan will not be adopted for some time yet, possibly not until 2021 at the earliest and some confusion may be caused during the consultation process. After discussion it was unanimously agreed that policy Q11 (adopting the Queniborough Lodge site) should be retained. PJ and NR will attend a general meeting organised by CBC on 21st October concerning the new Local Plan. **AP – PJ & NR**

5. Review of pre-submission draft and community consultation

PJ confirmed that version 4 was taken to the PC for their perusal and comments. The PC took the view that as it had been a community-led project they were happy for it to continue as such.

When asked why the village newsagents was not listed as “essential” to the community CW explained that private businesses cannot be stopped from going out of business and therefore are not deemed “essential”.

It was unanimously agreed by the steering group to adopt version 4 of the Neighbourhood Plan and PJ will put it forward to the PC to formally adopt once CW has made any necessary amendments, including possible consultation dates. Either CW or JP will provide the wording to PJ prior to presentation to the PC.

A discussion followed about the logistics of carrying out the 6 week community consultation. JP suggested the consultation should run from 28th October until 9th December. As no funds are available for room hire PJ suggested printed copies of the NP be made available for viewing in the parish office and dates were agreed as Saturday, 9th November 10am-midday, 12th November 7.30-9.00pm and 3rd December 1-3pm, with a few members from the steering group available at each session to answer any questions. PL will cost out and arrange for 6 printed copies of the NP to be available for viewing. JP will draw up and print posters to be erected around the village and also comment forms for people to complete. MW will advertise it on Queniborough Online and Face Book with steering group members inserting copies of the poster into the next Gazette for delivery to every household on Thursday, 17th October. PJ, JP and PL will arrange a brief meeting between them prior to this to make sure everything is in place. **AP - All**

6. Agenda items for next meeting on 14th January, 2020

Standard items plus review of feedback from community consultation period.