

QUENIBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm in the Council Meeting Room on
Wednesday, 24th May 2023

| | | |
|-----------------------|---|---|
| PRESENT: | Cllr S Wright (in the Chair) Cllr S Aynsley Cllr R Curtis | Cllr S McKenzie Cllr C Payne Cllr R Green |
| NOT PRESENT: | Cllr M Winterton | |
| IN ATTENDANCE: | Mrs R Barlow Skinner (Clerk) Mrs T Willson (Deputy Clerk) | Borough Councillor Laurie Needham |

Cllr Poland and Charnwood East Police sent written reports and Cllr Needham gave a verbal report.

7949 Apologies for Absence sent and accepted

Apologies were received and accepted from Cllr Winterton.

7950 Declaration of Councillor's Interest and Requests for Dispensation

None.

7951 To Approve and sign the minutes of the Parish Council Meeting held on 19th April 2023

RESOLVED: That they can be signed as a true record.

7952 Matters arising from those minutes not covered as an agenda item.

None.

7953 To approve and sign the minutes of the Annual Parish Council Meeting held on 17th May 2023

RESOLVED: That they can be signed as a true record.

7954 Matters arising from those minutes not covered as an agenda item

None.

7955 To Consider Planning Applications and Planning matters

P/23/0382/2 - Variation of Conditions 2 and 3 (Approved Plans and materials) of Planning Permission:
P/21/0773/2 (Proposed first floor extension above garage, single storey extensions to front and rear
with associated works) 3 The Dovecotes Queniborough Leicestershire LE7 3WP.

RESOLVED: That the Parish Council's previous concerns remain, and it has noted the change to black
aluminium windows on the new plans which would need to be in keeping with the conservation area.
Neighbour's views to be taken into consideration.

P/23/0721/2 Erection of single storey rear extension and canopy following demolition of conservatory.
23 The Ringway, Queniborough, Leicestershire, LE7 3DN

RESOLVED: That the Parish Council has no objections to this application but would like neighbour's
views to be taken into consideration.

Update on Appeal Reference: APP/X2410/W/23/3316574 Relating to P/20/2380/2 Outline application
for up to 150 dwellings, together with new open space, landscaping and drainage infrastructure, with
all matters reserved except for access (as amended to include proposed junction improvement works
at Barkby Road cross roads, received 20/05/2022) Location: Barkby Road, Queniborough,
Leicestershire.

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The Clerk reported that there is no deadline for requesting to speak at the Public Inquiry on 13th June and there are no specific limits on the number of speakers but the Inspector will not wish to hear the same evidence repeated several times as it is not an effective use of Inquiry time. Cllr Needham is currently looking at all of the evidence submitted to the enquiry to establish if there is any new evidence to put forward.

7956 Correspondence Received

Items for discussion/comments:

1. Rehab Recovery request for signposting from website - The Council is happy to support the signposting from the Parish website but asked the Clerk to review the suitability of the website first.

RESOLVED: That the Clerk review the website and post under Useful Links if satisfied with the content.

2. Chair of Scout Group regarding involvement in village events.

RESOLVED: That the Clerk reply to the Chair of the Scout Group to discuss ways of working more collaboratively.

3. CCP representing Hallam Land Management regarding concerns over school places – the application for three ways farm will most likely go through in July, Hallam Land Management would like to meet again with Council before the end of June. The Council agreed to meet provided they will give answers to the previous questions raised. The last Wednesday in June was proposed.

RESOLVED: That the Clerk contact CCP to arrange a meeting on 28th June.

4. Resident requesting a Skate Park in Queniborough - The suggestion of a Skate Park has been previously considered; the concrete option was too expensive to purchase and there were concerns of where it would go due to the noise. Hallam Land Management are to contact schools in the area asking children what outdoor activities/equipment they would like in the village.

RESOLVED: That the Clerk reply to the resident advising that future developers will be contacting local schools for pupils suggestions.

5. Resident requesting No Parking Signs on Main Street - The Council are aware of the issue with cars parking on the grass verges and have already purchased some signs.

RESOLVED: That the Clerk instruct the Groundsman to put the signs in place.

6. Unity Bank notice of cessation of Post Office Cards - From July there will no longer be the facility to deposit cash payments at the Post Office with Unity Trust Bank.

RESOLVED: That the Clerk investigate other banking options.

7. Resident regarding Litter Picking Policy – Comments and ideas received regarding litter in the village from resident. Councillors discussed and noted the points raised.

Items for Councillors information:

1. Police response following concerns raised at PC Meeting on 19th April
2. LCC Forestry Team regarding request for tree carvings on Rearsby Road
3. NHS LLR launches volunteering campaign
4. Change of administration at CBC
5. Information regarding Air Quality in Queniborough from CBC
6. Hallam Land Management Consultation Flyer for Three Ways Farm (The Poplars)

7957 Update on Highways Fund - Bollards

The Clerk has contacted a Landscape Architect who will quote for drawing up plans to include the LCC approved Bollards. Cllr Green was of the understanding that the Company he spoke to were compiling a quote for the Clerk. Cllr Wright asked Cllr Green to chase this up.

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Cllr Poland has given the Clerk his availability for meeting with Cllr Wright and the school Headteacher. Cllr Payne would also like to attend the meeting if possible.

RESOLVED: That the Clerk arrange the meeting.

7958 Co-Option to fill Councillor Vacancies

Councillors present unanimously agreed to co-opt the three candidates.

RESOLVED: That the Clerk contact the three new members to confirm their appointment.

7959 QVHMC Representative report (Cllr Curtis)

Cllr Curtis reported at last week's Annual meeting that:

- The new treasurer is Phillip Laughton
- The film night will be held on the 4th Friday of each month and ticket prices will remain at £2 per ticket.
- The Motown night was a great success and a 70's/80's night is to be arranged.
- There will be a quiz night in September.
- A new device has been fitted in the disabled toilet to assist with the flow issues.
- The plans for a plaque for Gordon Hallam are ongoing.
- The Village Hall are looking at ways they can help the Pre School who are a not-for-profit charity.
- The Chair of the Village Hall has confirmed that the waste bins cannot be moved to the front of the carpark due to the access for disabled parking.

RESOLVED: That Cllr Curtis clarify with the Village Hall Committee that they recycle all their bottles. Also, to discuss the possibility of reviewing the CCTV to see who is disposing of bottles in the waste bins.

7960 Kings Coronation- Final Budget - Appendix A

The Clerk circulated the final budget to the Council, £33,632.00 was secured in Income. The final meeting and dissolution of the sub-group is taking place tomorrow night. The total expenditure for the Council was £1,530.21 (£2,500 was budgeted) which equates to the cost of £1.56 per Band D household.

RESOLVED: That the Clerk publish the information in the Gazette.

7961 Litter picking Policy - Appendix B

This new policy was discussed and all Councillors agreed that it should be adopted.

RESOLVED: That the policy be adopted and published on the Parish Council Website.

7962 Lone Worker Policy Appendix C

This policy was reviewed following amendments and all Councillors agreed that it should be adopted.

RESOLVED: That the policy be adopted and published on the Parish Council Website.

7963 Football Facilities including Review of Football Fees for new season Appendix D

- Council reviewed the current fees and agreed that the season rate remain at £655.00 for Non-Queniborough teams but the per match fee be increased to £55.00.

RESOLVED: That the Deputy Clerk amend the fees, inform the current teams, and publish the new fees on the Parish website.

- The Clerk has received a quote for the maintenance of the football pitch.

RESOLVED: That the Clerk inform the Contractor to carry out the first two areas of the work, Council will then review the condition of the pitch before further maintenance is agreed.

- The Clerk reported that the goal post hole covers have now all disappeared and need replacing. She has found some Aluminium ones which would sit better in the holes for the cost of £63.72 for four.

RESOLVED: That the Deputy Clerk purchase the Aluminium covers.

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7970 Insurance Renewal and Review Appendix K

The Clerk has obtained 3 quotes for the Insurance renewal:

Quote A 1,894.00 (War Memorial Cover £16,200)

Quote B £2,270.91 for 1 year, £2094.54 for 3 years (War Memorial Cover £16,200)

Quote C £1,656.45 for 1 year, £1571.44 for 3 years (War Memorial Cover £40,000), this also includes online Mapping.

It was budgeted £1,785.42 at the November meeting.

RESOLVED: That the Council agreed to accept Quote C.

7971 Items for the Website/Gazette

- Introduce new Councillors.
- Coronation Event and amount spent.
- Congratulate the Wombles

7972 Chairman's Announcements

None

7973 Items for discussion at the next meeting

None.

The meeting closed at 9.25pm

_____ Date _____

Queniborough Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

| Voucher | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|---------|-----------------------|------------|-------------|------------------|-----------|-------------------------------|---------------------------|----------|----------|--------|----------|
| 56 | Electricity | 23/04/2023 | | Unity Trust Bank | DD | Electricity bill | British Gas | L | 258.13 | 12.91 | 271.04 |
| 39 | Kings Coronation | 27/04/2023 | 7910 / 7917 | Unity Trust Bank | | Flag pole and Union Jack I | FlagsandFlagpoles | S | 107.95 | 21.59 | 129.54 |
| 57 | Litterbins | 30/04/2023 | | Unity Trust Bank | DD | Litter bin collection | Bakers Waste | S | 185.84 | 37.17 | 223.01 |
| 45 | Telecommunications | 09/05/2023 | | Unity Trust Bank | DD | Telephone and Broadband | BT | S | 45.84 | 9.17 | 55.01 |
| 40 | Kings Coronation | 11/05/2023 | | Unity Trust Bank | | kings Coronation final staç | JTH | S | 2,653.20 | 530.64 | 3,183.84 |
| 41 | Alarm System | 11/05/2023 | | Unity Trust Bank | | Alarm Service | Abel Alarm Company Ltd | S | 350.00 | 70.00 | 420.00 |
| 60 | Electricity | 18/05/2023 | | Unity Trust Bank | DD | Electricity bill | British Gas | L | 250.75 | 12.54 | 263.29 |
| 55 | Football Facilities | 18/05/2023 | | Unity Trust Bank | | Pitch Line Markings | LW Services | E | 160.00 | | 160.00 |
| 63 | Litterbins | 22/05/2023 | | Unity Trust Bank | | Litter bins emptying | Contractor | E | 120.00 | | 120.00 |
| 71 | Income Tax | 22/05/2023 | | Unity Trust Bank | | PAYE/NI | HM Revenue & Customs | E | 245.98 | | 245.98 |
| 70 | Stationery/Misc | 22/05/2023 | | Unity Trust Bank | | Cemetery Clerk's expenses | Sue Farrell | E | 3.00 | | 3.00 |
| 42 | Cemetery Maintenance | 25/05/2023 | | Unity Trust Bank | | Granite plaque markers | Autumn Memorials | S | 275.00 | 55.00 | 330.00 |
| 44 | Grounds maintenance | 25/05/2023 | | Unity Trust Bank | | Grounds Maintenance | SJN Services Midlands Lir | S | 183.33 | 36.67 | 220.00 |
| 43 | Alarm System | 25/05/2023 | | Unity Trust Bank | | Alarm Call out & repair | Abel Alarm Company Ltd | S | 309.75 | 61.95 | 371.70 |
| 49 | Litterbins | 25/05/2023 | | Unity Trust Bank | | Bin liners | ESPO | S | 30.00 | 6.00 | 36.00 |
| 47 | Litterbins | 25/05/2023 | | Unity Trust Bank | | Dog Bags | JRB Enterprise | S | 126.87 | 25.37 | 152.24 |
| 48 | Kings Coronation | 25/05/2023 | | Unity Trust Bank | | Deputy Clerk Expenses | Mrs T Willson | X | 11.98 | | 11.98 |
| 50 | Kings Coronation | 25/05/2023 | | Unity Trust Bank | | Fitting flagpole and flag | Man About The House | E | 29.80 | | 29.80 |
| 46 | Grounds maintenance | 25/05/2023 | | Unity Trust Bank | | Install pitched roof to litte | Man About The House | E | 140.42 | | 140.42 |
| 51 | Kings Coronation | 25/05/2023 | | Unity Trust Bank | | PA system hire for Kings C | Leicester Sound and Ligh | S | 120.00 | 24.00 | 144.00 |
| 52 | Kings Coronation | 25/05/2023 | | Unity Trust Bank | | prizes for Dog show for Ki | High Barn Farm Kennels | S | 116.09 | 23.22 | 139.31 |
| 58 | Grants | 25/05/2023 | 7918 | Unity Trust Bank | | Queniborough Gazette Gra | Queniborough Gazette | E | 350.00 | | 350.00 |
| 66 | Salaries | 25/05/2023 | | Unity Trust Bank | | Salaries | Staff | E | 1,030.77 | | 1,030.77 |
| 59 | Kings Coronation | 25/05/2023 | | Unity Trust Bank | | Clerk's expenses | Mrs R Barlow-Skinner | E | 21.56 | | 21.56 |
| 64 | Cemetery Mowing | 25/05/2023 | | Unity Trust Bank | | Mowing Contract Cemeter | Contractor | E | 345.00 | | 345.00 |
| 68 | Salaries | 25/05/2023 | | Unity Trust Bank | | Salaries | Staff | E | 153.35 | | 153.35 |
| 61 | Groundsman (Recreator | 25/05/2023 | | Unity Trust Bank | | Groundsman 's duties | Contractor | E | 720.00 | | 720.00 |
| 65 | Grounds maintenance | 25/05/2023 | | Unity Trust Bank | | Groundsman 's expenses | Contractor | E | 9.95 | | 9.95 |
| 62 | Groundsman (Cemetery) | 25/05/2023 | | Unity Trust Bank | | Cemetery Gardener/Handy | Contractor | E | 480.00 | | 480.00 |
| 53 | Kings Coronation | 25/05/2023 | | Unity Trust Bank | | Live band for Kings Coron | The Dirty Carpet Band | E | 800.00 | | 800.00 |
| 54 | Kings Coronation | 25/05/2023 | | Unity Trust Bank | | kings Coronation program | Anchor Press | E | 155.26 | | 155.26 |
| 75 | Ground Rent | 25/05/2023 | | Unity Trust Bank | | Ground Rent | Queniborough Village Hal | E | 1,500.00 | | 1,500.00 |
| 76 | Ground Rent | 25/05/2023 | | Unity Trust Bank | | Ground Rent | Queniborough Village Hal | E | 1,500.00 | | 1,500.00 |

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|--------------|------------------|------------|------------------|---------------------|---------------------------|---|------------------|-----------------|------------------|
| 73 | Mowing Contract | 25/05/2023 | Unity Trust Bank | Mowing Contract LCC | Roma Landscapes | S | 203.09 | 40.62 | 243.71 |
| 74 | Mowing Contract | 25/05/2023 | Unity Trust Bank | Mowing Contract QPC | Roma Landscapes | S | 350.00 | 70.00 | 420.00 |
| 72 | Kings Coronation | 25/05/2023 | Unity Trust Bank | Kings Coronation | Sporting Capers Leicester | S | 171.00 | 34.20 | 205.20 |
| 69 | Salaries | 25/05/2023 | Unity Trust Bank | Salaries | Staff | E | 134.88 | | 134.88 |
| 67 | Salaries | 31/05/2023 | Unity Trust Bank | Salaries | Staff | E | 458.25 | | 458.25 |
| Total | | | | | | | 14,107.04 | 1,071.05 | 15,178.09 |