

**N.B. All Minutes are deemed as draft until formally approved
and signed by the Chairman at the following Parish Council Meeting**

QUENIBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm in the Council Meeting Room on
Wednesday, 20th March 2024

PRESENT:

Cllr S Wright (in the Chair)	Cllr S McKenzie
Cllr M Winterton	Cllr D Grimley
Cllr R Green	Cllr S Aynsley
Cllr C Payne	

NOT PRESENT:

Cllr D Bowles	Cllr R Curtis
Cllr D Warner	

IN ATTENDANCE:

Mrs R Barlow Skinner (Clerk)
Mrs T Willson (Deputy Clerk)

County Cllr James Poland Borough gave a verbal report, Borough Cllr Chris O’Neil was in attendance in the absence of Cllr Needham. Charnwood East Police gave their apologies and sent a written report.

8228 Apologies for Absence sent and accepted

Apologies were received and accepted from Cllr Bowles, Cllr Warner, and Cllr Curtis.

8229 Declaration of Councillor’s Interest both Personal and Prejudicial and Requests for Dispensation
None.

8230 To Approve and sign the minutes of the Parish Council Meeting held on 21st February 2024
RESOLVED: That they can be signed as a true record.

8231 Matters arising from those minutes not covered as an agenda item.

8206 – A response is awaited to the letter sent to Syston Town Council concerning the Cemetery fees.

8232 To Approve and sign the minutes of the Recreation Committee Meeting held on 6th March 2024
RESOLVED: That they can be signed as a true record.

8233 Matters arising from those minutes not covered as an agenda item.
None.

8234 To Consider Planning Applications and Planning matters

P/22/1224/2 Demolition of the existing industrial buildings at 1448 Melton Road (former Shield Engineering), 1444 Melton Road (lodge cottage) and the northern-most 20th Century wing of 1446 Melton Road (Queniborough Lodge); conversion of Queniborough Lodge and associated outbuildings to form 8 no. dwellings and the construction of 119 no. new dwellings (125 net dwellings in total); new vehicular access onto Melton Road; open space including play provision and allotments and associated infrastructure, SuDS, landscaping and ground remodelling.

This is a reconsultation with a revised housing mix and open space provision and associated layout changes which has been extended for comment until 21st March 2024.

RESOLVED: That Queniborough Parish Council support the changes to the housing mix and are happy with the inclusion of allotments. It still has major concerns around access as there is only one junction for this development which seems inadequate for the size of the estate. Objections raised by Queniborough PC on 5th October 2022 should be reviewed when assessing the impact of traffic on Melton Road, particularly considering other proposed developments P/23/1235/2, P/23/1236/2 and P/22/2310/2.

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P/24/0333/2 Erection of single storey and garage extensions to rear, new roof over whole building to form first floor with two dormers to front elevation, replacement front porch and single storey outbuilding to rear. 26 Avenue Road Queniborough Leicestershire LE7 3FA.

RESOLVED: That Queniborough Parish Council have no objections to this application but would like neighbours views to be taken in to account.

8235 Correspondence Received

Items for discussion/comments

1. Letter regarding supporting retrieval of stolen medals won by heroes

RESOLVED: That the Council considered the letter and decided not to donate on this occasion.

2. Two emails reporting potholes on Queniborough Industrial Estate. The Clerk has responded to residents and given the contact details of the land owners agent.

RESOLVED: That the Clerk should write on behalf of the Parish Council to the land owner requesting that the necessary repairs be carried out asap.

3. Residents responses following letters sent out regarding Parking on Grass Verges. Several residents had written and called in to the office in response to the letters. The Scout hut is looking into the issue and will feedback to the Parish Council once it has had an opportunity to speak to users.

RESOLVED: That the Clerk write to the school about parents parking at school drop off and pick up times. That the Clerk arrange for the new parking signs to be put up around the village and also ask the mowing contractor to be mindful of the signs when cutting the verges.

4. Email from Cllr Poland regarding Highways Fund. School response received today stating that they have met with a surveyor and are awaiting a report before arranging a meeting with the Parish Council and Cllr Poland.

RESOLVED: That Council meet with the school again once the report becomes available.

5. Email from DBE regarding plans for the Swimming Pool. This confirmed that DBE are planning to put the building up for sale but would be happy if the Parish Council explore the possibilities of any Community Group purchasing the site.

RESOLVED: That the Clerk put an article in the Gazette making residents aware of the proposed sale and the loss of this facility to the village. To request that any Community Groups interested in working in collaboration with the Parish Council contact the Parish Office.

Items for Councillors information:

1. Response from Chairman of Queniborough RBL regarding D-Day 80th Anniversary Plans
2. Update on Progress and Priorities of Leics Flood Risk Management Team
3. Appointment on New Monitoring Officer
4. Response from Managing Agent regarding Condition of garage Premises, 47 Barkby Rd.

8236 QVHMC Representative report (Cllr Curtis)

Cllr Curtis sent a written report.

- To support Queniborough Preschool through what is a difficult time, the Village Hall Committee have agreed to reduce the rent for the Preschool by half until the end of Summer Term at which time it will be reviewed again.
- The Film Club is currently in profit, albeit small. The Barbie film was poorly attended, the next film Wonka is scheduled for Friday 29th March. Details will be posted on Queniborough Online.
- The Craft Fair made good money.
- Improvements are being made to Queniborough Preschool garden area. The wildflower area at the back of the Village Hall is in progress. The tree stump removals and alterations to the paved areas are ongoing.

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- There is still occasional poor stacking of chairs and tables after hirings, so the signage is to be amended.

8237 Football Facilities Update

The Deputy Clerk reported that:

- A complaint has been received from a dog walker about orange peel being left on the pitch by East Goscote United. The manager of the team has been emailed as this is the second instance.
- The pitch at the bottom end is still a little boggy and a one-off booking was refused last weekend to avoid damage to the pitch for future matches.
- The quote for maintenance of pitch has been received.

RESOLVED: That the Council agree to proceed initially with the weedkilling and the scarifying of the pitch. The Deputy Clerk to arrange a date for the work to be carried out at the end of the football season.

- An enquiry has been received from TMHCC, a local insurance company based in Rearsby to potentially hire the football pitch for the day. They are looking to hold a corporate charity football match, with proceedings going to Love4Life who are a local charity. The Deputy Clerk asked Council if they would consider a reduction in the daily hire fee as the proceeds are for a local charity.

RESOLVED: That the Council agree to charge a reduced fee, to cover line marking and cleaning costs only.

- An Enquiry has been received from Riverside U13 team to use the pitch for next season, Sunday mornings 10.30am kick off. This was considered but Council decided not to have another team using the pitch on a Sunday as it was concerned that the pitch would be overused.

RESOLVED: That the Deputy Clerk inform Riverside that Council could not accommodate this request at present but would keep the details on file.

8238 Update on Tree Survey

- The Clerk, Deputy Clerk, Cllr Wright, Cllr Winterton and the two new tree wardens attended a tree inspection with the Charnwood Forestry team on Monday. The Forestry team recommend monitoring the honey fungus situation on Rearsby Road rather than removing the trees at this time. The laying down of bark/mulch around the affected trees was suggested to give the trees more nutrients. The Forestry team offered to carry out a further inspection around June.
- The arboriculturist who inspected the trees in November said that the Honey Fungus was particularly bad (40/45%) and does not feel that the trees will recover as it is too prolific.

RESOLVED: That the Clerk send the pictures of the Honey Fungus from the arboriculturist to the Forestry team and ask for confirmation that the trees should be monitored and not removed.

- The idea of a permanent Christmas tree at the Crossroads was discussed with the Forestry team and the site surveyed. The Forestry team representative will check find out what services run underground at the crossroads. They will send the Clerk a report by the end of the week, so a decision can be made where to plant the tree. The Forestry team will then advise on the best species to plant and if bought by the Parish Council confirmed that they will maintain it.
- The tree work at the Cemetery is still to be completed due to the theft of the Contractors equipment.

8239 Review of Minute Numbers (May 2024)

The Clerk asked Council to consider restarting the minute numbers at the beginning of each Civic year. Council are currently on minute number 8247 and as this increases the space on the minutes becomes minimised.

RESOLVED: That the Council agree to restart the minute numbers at the beginning of the civic year.

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8240 Dates for Planning Nuts and Bolts training

The Clerk informed Council of the available dates:

8th April 7-9pm online

15th May 1.30-3.30pm online

20th May 6-9pm at Charnwood Borough Council offices

RESOLVED: That the Clerk send an email to all Councillors with the available dates. Councillors to choose a date and inform the Clerk.

8241 Planning Poster (Cllr Aynsley) Appendix A

The Clerk had drafted a poster for Council to review. Council would like the poster to be amended to show where to submit objections to a particular planning application.

RESOLVED: That the Clerk amend the poster to send to all Councillors for review before the deadline of 12th April so that it may go in the Queniborough Gazette.

8242 Review Of Waste Management Arrangements Appendix B

Council discussed the report the Clerk has prepared. The Council agreed to move the waste management to Target.

RESOLVED: That the Clerk inform Target and give the appropriate 30 days notice to Bakers Waste.

8243 Finance

- a) The Council noted the income for the month of February 2024 totalling £3,346.79 - Appendix C.
- b) The Council resolved to authorise the expenditure for the month of February 2024 totalling £6,750.94 The invoices were checked by Cllr Wright and the - Appendix D (attached).
- c) The Council noted the Bank Reconciliation for February 2024 - Appendix E.
- d) Bank Balances @ 31/02/24: Unity Trust Current Account £90,853.77
National Savings Account £6,385.27

8244 Clerk and Gardener/Handyman's Report on Work in Progress - Appendix F

The Clerk reported that:

- A revised quote has been received for the Muga Project. The Clerk has emailed Charnwood to check if this permanent surface can be paid for by the remaining \$106 money.
- A response has been received from Rupert Simms on Councils decision not to pursue the Biodiversity project.

RESOLVED: That the Clerk acknowledge the email.

- The Clerk has confirmed with Wanlip Parish Council that they funded the History boards.

RESOLVED: That the Clerk continue to look at future funding options.

- The Clerk has confirmed that volunteers are insured on the new policy if they are working at the sole request and under the sole control of the Parish Council. The volunteer flood warden duties do not include the clearing of the drains.

- The NS&I bank account is now closed, and the balance transferred to Unity Trust Bank.

RESOLVED: That the Clerk look for a new savings account with a better rate of interest.

- Cllr Wright discussed the information shown on the Police report and would like more detailed information.

RESOLVED: That the Clerk contact the Police liaison officer to ask for more detailed information.

8245 Items for the Website/Gazette

- Planning poster
- The closing of the school swimming pool

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8246 Chairman's Announcements

None.

8247 Items for discussion at the next meeting

None.

The meeting closed at 9:07 pm

Date

Queniborough Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouch e	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
361	Litterbins	07/03/2024		Unity Trust Bank	DD	Waste collection	Bakers Waste	S	184.16	36.83	220.99
362	Electricity	09/03/2024		Unity Trust Bank	DD	Electricity bill	YU Energy	L	107.24	5.36	112.60
358	Bank Chanrges	11/03/2024		Unity Trust Bank	DD	Bank Charges	Lloyds Bank	E	3.00		3.00
359	Stationery/Misc	11/03/2024		Unity Trust Bank	Multi Pay card	Shredder	Amazon Business	S	87.50	17.50	105.00
360	Donations	11/03/2024		Unity Trust Bank	Multi Pay card	Donation for Bird food for the Cemetery	Amazon Business	S	27.91	5.58	33.49
363	Telecommunications	15/03/2024		Unity Trust Bank	DD	Telephone and Broadband	Sky Business	S	24.50	4.90	29.40
384	Bank Chanrges	15/03/2024		Unity Trust Bank	DD	Bank Charges	Unity Trust Bank	E	0.90		0.90
367	Stationery/Misc	21/03/2024		Unity Trust Bank		Clerk's expenses	Staff	X	12.00		12.00
369	Litterbins	21/03/2024		Unity Trust Bank		Dog Bags	JRB Enterprise	S	124.80	24.96	149.76
368	Grounds maintenance	21/03/2024		Unity Trust Bank		play equipment and repairs	G.M.Services (Leicester) Ltd	S	100.00	20.00	120.00
364	Mowing Contract	21/03/2024		Unity Trust Bank		Millstone Lane Play Area	Roma Landscapes	S	175.00	35.00	210.00
365	Mowing Contract	21/03/2024		Unity Trust Bank		Mowing Contract QPC	Roma Landscapes	S	350.00	70.00	420.00
366	Mowing Contract	21/03/2024		Unity Trust Bank		Mowing Contract LCC	Roma Landscapes	S	203.09	40.62	243.71
370	Cemetery Maintenance	21/03/2024		Unity Trust Bank		Gravel for cemetery	Wanlip Sand and Gravel	S	96.00	19.20	115.20
371	Cemetery Maintenance	21/03/2024		Unity Trust Bank		Pest Control Cemetery	A1 Pest Control	E	60.00		60.00
386	Electricity	21/03/2024		Unity Trust Bank		Electricity bill	EDF Energy	L	30.59	1.53	32.12
376	Office Cleaning	21/03/2024		Unity Trust Bank		Office Cleaning	Contractor	E	30.00		30.00
377	Salaries	21/03/2024		Unity Trust Bank		Salaries	Staff	E	1,219.53		1,219.53
379	Salaries	21/03/2024		Unity Trust Bank		Salaries	Staff	E	249.72		249.72
380	Salaries	21/03/2024		Unity Trust Bank		Salaries	Staff	E	186.00		186.00
381	Income Tax	21/03/2024		Unity Trust Bank		PAYE/NI	HM Revenue & Customs	E	389.79		389.79
375	Litterbins	21/03/2024		Unity Trust Bank		Litter bins emptying	Contractor	E	150.00		150.00
373	Groundsman (Recreation)	21/03/2024		Unity Trust Bank		Groundsman 's duties	Contractor	E	900.00		900.00
382	Cemetery rates	21/03/2024		Unity Trust Bank		Cemetery Rates	Charnwood Borough Council	E	409.20		409.20
385	Water rates (Cemetery)	21/03/2024		Unity Trust Bank		Water rates cemetery	Water Plus	E	7.32		7.32
374	Cemetery Maintenance	21/03/2024		Unity Trust Bank		Cemetery Gardener/Handyman	Contractor	E	600.00		600.00
383	Cemetery Maintenance	21/03/2024		Unity Trust Bank		repair to damaged memorial	Autumn Memorials	S	83.33	16.67	100.00
372	Photocopier	21/03/2024		Unity Trust Bank		Photocopier copies charge	Sharp Business Systems UK I	S	25.00	5.00	30.00
378	Salaries	28/03/2024		Unity Trust Bank		Salaries	Staff	E	611.21		611.21
									303.15	6,750.94	