



Minutes of the meeting of the Neighbourhood Plan Steering Group held at 7.30pm in the Council Meeting Room on Tuesday, 12th December 2017

Present: Pam Jones, Phil Laughton, Ben King and Kate Hill
Jhanvi Shukla representing RCC was also in attendance.

Apologies: Carol Shaw, Paresh Patel, Liz Ellis, Mike Bunn, Mike Duxbury, Mike Jones and John Weston

Please note that point 6 of the constitution states that 6 members of the steering group are required to form a quorum, so as there was no quorum items in italics are decisions that need to be made at the next meeting.

PJ reported that Dick and Dinah Hurwood have resigned from the steering group, so a decision on whether replacements are needed will have to be taken at the next meeting.

- 1. Declaration of interest and request for dispensation**
None registered.
- 2. Minutes of meeting held on 31st October 2017**
Agreed as proper record of meeting – Proposed by BK and seconded by KH
- 3. Matters arising from those Minutes**
There were no matters arising.
- 4. Feedback from LCC Neighbourhood Planning Network Event (28th Nov)**
The event was attended by PJ and LE. LE circulated main points arising from the event. One very important point was picked up on: when a plan reaches the examination stage steering groups can choose one from three examiners who are on the register of the NPIERS (Neighbourhood Planning Independent Examiner Referral Service). Colin Wilkinson (Planit-X), advised that the Asfordby NP had started in 2011 but had only just reached the examination stage and a developer has now gone to appeal because Melton BC appointed an examiner who was not on the NPIERS register. CW also pointed out that there is now a lot more information about neighbourhood planning available, so groups should make sure they use it and all landowners, without exception, must be contacted and included in the consultation process. A Strategic Growth Plan for Leicester and Leicestershire has been drawn up until 2050 with an A46 Expressway joining the M1, at a new junction south of J21 (J20a), and to join up with the A46 at Syston. This will mean that Queniborough will be at the tail end of the northern gateway. The expressway is to be built by 2030. PL advised that if we require funding for a highways survey it would cost in the region of £1,000 and would need to be funded by the parish council. JS advised that the wording of policies will be very important in order to mitigate the aspirations of the strategic plan and meet the aspirations of

residents. She suggested we look at the policies set out in the Thurstaston and Cropston plan.

5. RCC report on consultation events

JS handed round copies of RCC's reports on both the community drop-in event and the stakeholder consultation.

With regard to the community event a discussion on the age demographic of attendees took place and it was noted how few younger people took part. On the topic of housing PL pointed out that we have no way of knowing how many young people have left the village because they are unable to afford a property.

When the key issues have been identified JS suggested that a household survey would be a good idea. The questions asked would be based on the key issues and could include a section aimed at younger people. The Office for National Statistics (ONS) should have a breakdown of ages within the village. Colin Wilkinson will be able to advise on the wording.

JS also suggested we should consider going into the school to carry out a workshop with the children, asking what they like about the village; what they don't like and asking for three ideas on how it could be improved. This type of involvement with local children is viewed favourably by examiners. A decision will be deferred until January.

JS suggested creating a drop box was a good way of sharing information and communicating with residents, especially younger people and it is also a good way of showing we have gathered evidence-based information. PL volunteered to set one up.

JS will confirm the delegate list for the stakeholders' consultation as it appeared to be incomplete. **AP – PL, JS**

6. Issues to be dealt with and work-groups required

PJ will email steering group members with copies of RCC's reports asking them to say what they feel are the three key issues to use as a driver for a questionnaire.

Colin Wilkinson was due to attend the January meeting but as we have a lot to discuss and decide upon PJ suggested it would be preferable for both him and us to attend the February meeting instead, so she will email the group for a decision on this. JS will ask John Preston to attend the January meeting.

A discussion took place on the list of Queniborough highlights which RCC had also produced. JS informed the group that we now need to get agreement on the key issues based on the highlights so we can form sub-groups; she will try to find a "How to" guide from Locality which will give advice on the procedure.

PJ will send an email to steering group members regarding items to be discussed and decided at the next meeting. **AP – PJ, JS**

7. **Communications**

It was decided that the Queniborough Highlights document should be included on the website.

8. **Agenda items for next meeting on Tuesday, 9th January at 7.30pm**

As above with the exception of 4 and 5 - Feedback from LCC NP Networking Event (28th Nov) and RCC report on consultation events. To include Review of Constitution and Finance and Funding.

Date of next meeting – Tuesday, 9th January at 7.30 pm.