



# QUENIBOROUGH PARISH COUNCIL

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**All Councillors are summoned to a  
Queniborough Parish Council Meeting  
on Wednesday 20th September 2023 at 7:30pm  
in the Parish Office, Rearsby Road, Queniborough**

## AGENDA

1. Apologies sent and their acceptance
2. Declaration of Councillor's interest both Personal and Prejudicial and requests for dispensation
3. To approve and sign the minutes of the Parish Council Meeting held on 16<sup>th</sup> August 2023
4. Matters arising from those minutes not covered as an agenda item.
5. To approve and sign the minutes of the Recreation Site Committee Meeting held on 30<sup>th</sup> August 2023
6. Matters arising from those minutes not covered as an agenda item.

### ADJOURNMENT FOR REPORTS OF DISTRICT/COUNTY COUNCILLOR (IF ANY) AND 15 MINUTES FOR PUBLIC PARTICIPATION

7. To Consider Planning Applications and Planning Matters  
*To consider any planning applications received since issuing of the agenda*
  - a) Application number: P/23/1602/2  
Proposal: Erection of single storey extension to rear of house  
Location: 50 The Ringway Queniborough Leicestershire LE7 3DL
8. Correspondence received (see separate sheet)
9. QVHMC Representative Report (Cllr Curtis)
10. Parish Office Maintenance Review (Cllr Wright)
11. Update on Tree Survey and Tree Tags – To consider quotes **Appendix A**
12. Update on Residents meeting 6th September 2023 (Cllr Wright)
13. Update on meeting with Davidsons 13<sup>th</sup> September 2023 (Clerk)
14. Response from Syston Town Council regarding Syston Cemetery Fees
15. Audit- Closure of Accounts 2022/2023
16. Councillor User Login Report **Appendix B**
17. Review of Environmental Policy **Appendix C**

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|----|--|-------------------|
| 18 | Football Facilities  |                   |
| 19 | Finance  |                   |
|    | a) To note income for the month of August 2023                     | <b>Appendix D</b> |
|    | b) To authorise the expenditure for the month of August 2023       | <b>Appendix E</b> |
|    | c) To receive the bank reconciliation for the month of August 2023 | <b>Appendix F</b> |
| 20 | Clerk and Gardener/Handyman's Report on Work in Progress           | <b>Appendix G</b> |
| 21 | Items for the Website/Gazette                                      |                   |
| 22 | Chairman's Announcements   |                   |
| 23 | Items for Discussion at the Next Meeting                           |                   |

*Rachel Barlow-Skinner*

Rachel Barlow-Skinner  
**Clerk to the Council**

Date: 14/09/2023