

**N.B. All Minutes are deemed as draft until formally approved
and signed by the Chairman at the following Parish Council Meeting**

QUENIBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm in the Council Meeting Room on
Wednesday, 17th April 2024

PRESENT:

Cllr S Wright (in the Chair)	Cllr S McKenzie
Cllr M Winterton	Cllr D Grimley
Cllr R Green	Cllr S Aynsley
Cllr C Payne	Cllr D Bowles
Cllr D Warner	Cllr R Curtis

NOT PRESENT: Mrs T Willson (Deputy Clerk)

IN ATTENDANCE: Mrs R Barlow Skinner (Clerk) Cllr Laurie Needham

Borough Cllr Laurie Needham gave a verbal report, County Cllr James Poland Borough and Charnwood East Police sent their written reports.

8260 Apologies for Absence sent and accepted

Apologies were received and accepted from Mrs T Willson (Deputy Clerk).

8261 Declaration of Councillor's Interest both Personal and Prejudicial and Requests for Dispensation

None.

8262 To Approve and sign the minutes of the Parish Council Meeting held on 20th March 2024

RESOLVED: That they can be signed as a true record.

8263 Matters arising from those minutes not covered as an agenda item.

None.

8264 To Approve and sign the minutes of the General Purposes & Cemetery Management Committee Meeting held on 3rd April 2024

RESOLVED: That they can be signed as a true record.

8265 Matters arising from those minutes not covered as an agenda item.

8257 Investment Accounts – The Clerk confirmed that she had already checked with other local Parish Councils for advice/information on the best accounts before the Committee Meeting.

RESOLVED: That the Clerk open a Unity Trust 2.75% variable account.

8266 To Consider Planning Applications and Planning matters

- None received.

- The Chairman reported that he had received two complaints from residents on Chestnut Close following the erection of building/s at the back of the Branston Estate. As no planning applications appear to have been made recently this needs further investigation.

RESOLVED: That the Clerk check through the historic applications for this site and contact Charnwood once the facts have been established.

8267 Correspondence Received

Items for discussion/comments

1. Email regarding firewood processing services – Disposal and processing of felled/ fallen trees.

RESOLVED: That the Clerk contact the company to confirm there will be no charge for this service and to keep details on file for any future tree work in the village.

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2. Resident regarding Look for a Book funding – Promoting literacy and reading skills by hiding books in the village. Requesting monetary support from the Council.

RESOLVED: That the Clerk establish more information and find out how much funding they would like before making a decision.

3. Request to use Rearsby Road Car Park for West End 8 Run – Village Hall Car Park will be in use, asked for access to playing field car park and adjacent field.

RESOLVED: That Council would not be happy for the car park to be used for this purpose as it would be difficult to supervise and prevent people parking on the playing field.

4. Davidsons regarding Play Equipment – Looking to omit the aerial slide on the Barley Fields Estate which has caused many complaints from residents and make a contribution off site.

RESOLVED: That the Clerk clarify what Davidsons mean by “contribution” as it is not clear whether this would be another piece of play equipment for the village or a subsidy for Council to spend on future projects.

5. Swim Company regarding Closure of Swimming Pool – Partners from the company were in attendance and spoke to Council as they were keen to save the village pool either by trying to lease from the DBE or by bidding at auction. Finding out information on the sale of the building has proved quite difficult, the Clerk has been endeavouring to obtain more information from the DBE.

RESOLVED: That the Clerk send contact details for DBE to Swimwithjo so that they may deal with them directly. That the Clerk continue to try and get an update from DBE relating to the valuation and proposed auction date.

Items for Councillors information:

1. Update on repairs to unadopted road from Innes England
2. Charnwood Media Release: Charnwood Celebrates its Golden Anniversary

8268 QVHMC Representative report (Cllr Curtis)

- Continuing to support Queniborough Preschool through this difficult time, as well as agreeing to reduce the rent for the Preschool by half until the end of Summer Term, it has also written off an identified debt caused by a historic admin error when the rent was last increased.
- The Film Club is currently in profit following the showing of Wonka, next film is The Great Escaper scheduled for Friday 26th April.
- Craft Fair planned for November.
- Mice have returned but this is being dealt with.
- The wildflower area at the back of the Village Hall is in progress. The tree stump removals and alterations to the paved areas are ongoing.

8269 Football Facilities Update (Clerk)

- Request from East Goscote United asking for a push button light in the storage shed, as the light is repeatedly being left on by users.

RESOLVED: That the Clerk ask the Handyman to install a new switch.

- Home changing room needed a new toilet seat as it was broken recently. Groundsman to fit this week.
- Two veteran teams East Goscote and Riverside have contacted the Deputy Clerk to use the pitch on Saturday afternoons at the beginning of the 24/25 season. As it was previously agreed that only two teams should play on the pitch over a weekend, these requests were turned down.

RESOLVED: That the Clerk contact both clubs to inform them of Councils decision.

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- Riverside has recently merged with Brookside Athletic.
- Pitch Treatment – Contractor has recommended overseeding the pitch after the initial approved pitch treatment has been carried out. The Deputy Clerk has asked the contractor to put this in writing for clarification but has not received anything to date.

8270 Update on Tree Survey

- Advice received from Forestry Team regarding diseased trees on Rearsby Road Playing Field. As the trees do not currently seem to present a risk, Council agreed it would be sensible to monitor them throughout the year and meet with Tindle Tree Care and the Forestry Team in Autumn to establish the health of the trees and/or formulate a plan for potentially removing the trees and replanting.

RESOLVED: That the Clerk arrange a meeting in Autumn with Tindle Tree Care, Forestry Team and Councillors.

8271 Update on Christmas Tree

The Forestry Team have established that it is not possible to plant a tree in the desired location at the Crossroad Stores, however they are happy to seek an alternative location for permanent planting. Council agreed that opposite the Crossroad Stores near the village sign would be a good place to site the tree.

RESOLVED: That the Clerk contact the Forestry Team with the new site details so that they can carry out the necessary surveys to ascertain if this area is viable.

8272 Meeting with Swim England

Response to enquiry regarding funding options for the Swimming Pool. The Head of Fundraising could meet on Weds/Thurs nights. As Council do not want to take on the responsibility of the ongoing maintenance costs of the pool it was decided that this meeting would not be necessary.

RESOLVED: That the Clerk inform Swim England that Council no longer wish to pursue this.

8273 Finance

- a) The Council noted the income for the month of March 2024 totalling £605.00 - Appendix A.
- b) The Council resolved to authorise the expenditure for the month of March 2024 totalling £8,640.14 The invoices were checked by Cllr Wright and the - Appendix B (attached).
- c) The Council noted the Bank Reconciliation for March 2024 - Appendix C.
- d) Bank Balances @ 31/03/24: Unity Trust Current Account £93,296.32
National Savings Account – £0.00 (Closed 14/03/24)

8274 Clerk and Gardener/Handyman's Report on Work in Progress - Appendix D

- MUGA Project – Despite several attempts, Charnwood have still not responded to the quote for the installation of hybrid grass on KGV. Cllr Needham offered to follow this up. Cllr Aynsley suggested that the Rugby Club could be approached to find out if they would be willing to fund a MUGA for the young people of the village.

RESOLVED: That the Clerk write to Syston Rugby Club to see if this was something that they may consider purchasing or contributing towards.

- The 15 free tree saplings still need planting on KGV, the Clerk is trying to arrange a time for the Tree Wardens and Chairman to meet on the park next week.
- Contacted Insurers to get valuation of office and two storage buildings, they do not do this but have referred a company in Market Bosworth who will be sending a quote.
- Contacted Roma regarding the use of weed killer on the grass verges – They have apologised and have said that they will try to prevent this type of damage in future.
- A D-Day 80 flag has been advertised in the LRALC round robin, the cost would be £18.00. Council were asked if they would like to purchase one for the village.

RESOLVED: That the Clerk order the flag to be flown from 9am on 6th June.

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8275 Items for the Website/Gazette

- D-Day 80 Flag.

8276 Chairman's Announcements

None.

8277 Items for discussion at the next meeting

None.

The meeting closed at 08:50pm

Date

Queniborough Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouch e	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	Staff Costs	18/04/2024 - 30/04/2024				Confidential			2,109.29		2,109.29
1	Litterbins	01/04/2024	8150/8273	Unity Trust Bank	DD	Litter bin collection	Bakers Waste	S	181.44	36.29	217.73
7	Bank Chanrges	09/04/2024	6629/8273	Unity Trust Bank	DD	Bank Charges	Lloyds Bank	Z	3.00	3.00	
8	Grounds maintenance	09/04/2024	8235/8273	Unity Trust Bank	Multipay card	Signage	Lloyds Bank	S	56.09	11.20	67.29
3	Electricity	10/04/2024	8074/8273	Unity Trust Bank	DD	Electricity bill	YU Energy	L	80.99	4.05	85.04
2	Telecommunications	15/04/2024	8073/8273	Unity Trust Bank	DD	Telephone and Broadband	Sky Business	S	24.62	4.92	29.54
4	Councillors Allowances	18/04/2024	7943/ 8273	Unity Trust Bank		Chairman's Allowance	S Wright	E	80.00	80.00	
6	Office Maintenance	18/04/2024	8150/8273	Unity Trust Bank		Fire extinguisher service	Fire Proof Ltd	S	45.00	9.00	54.00
14	Subscriptions	18/04/2024	8188/8273	Unity Trust Bank		Parish Website Support Service	cuttlefish	S	565.00	113.00	678.00
13	Queniborough Gazette	18/04/2024	8150/8273	Unity Trust Bank		Queniborough Gazette Grant	Queniborough Gazette	E	350.00		350.00
15	Subscriptions	18/04/2024	8150/8273	Unity Trust Bank		Membership renewal	LRALC	E	841.04		841.04
20	Subscriptions	18/04/2024	8150/8273	Unity Trust Bank		Parish Online Mapping Service	Parish Online	S	67.50	13.50	81.00
16	Office Maintenance	18/04/2024	8186/8273	Unity Trust Bank		Retile Restroom	Man About The House	E	1,240.81		1,240.81
19	Photocopier	18/04/2024	8013/8273	Unity Trust Bank		Photocopier copies charge	Sharp Business Systems UK PLC	S	25.00	5.00	30.00
24	Litterbins	18/04/2024	6771/8273	Unity Trust Bank		Litter bins emptying	Sue Farrell	E	120.00		120.00
5	Litterbins	18/04/2024	7934/8273	Unity Trust Bank		Litter bin bags	ESPO	S	115.25	23.05	138.30
22	Groundsman (Recreation)	18/04/2024	6771/8273	Unity Trust Bank		Groundsman 's duties	Sue Farrell	E	720.00		720.00
25	Grounds maintenance	18/04/2024	7934/8273	Unity Trust Bank		Repairs to Picnic table	Man About The House	Z	31.50		31.50
18	Grounds maintenance	18/04/2024	7934/24-21	Unity Trust Bank		HI VIS WAIST COATS	Sporting Capers Leicester Ltd	S	24.00	4.80	28.80
12	Grounds maintenance	18/04/2024	7809/8273	Unity Trust Bank		Mowing Contract LCC	Roma Landscapes	S	203.09	40.62	243.71
11	Grounds maintenance	18/04/2024	7809/8273	Unity Trust Bank		Mowing Contract QPC	Roma Landscapes	S	350.00	70.00	420.00
10	Grounds maintenance	18/04/2024	8013/8273	Unity Trust Bank		Millstone Lane Play Area	Roma Landscapes	S	175.00	35.00	210.00
17	Cemetery lease	18/04/2024	8150/8273	Unity Trust Bank		Burial Ground Lease	Charnwood Borough Council	E	200.00		200.00
23	Groundsman (Cemetery)	18/04/2024	6771/8273	Unity Trust Bank		Cemetery Gardener/Handyman	Sue Farrell	E	480.00		480.00
9	Cemetery Maintenance	18/04/2024	7934/8273	Unity Trust Bank		Pest Control Cemetery	A1 Pest Control	E	140.00		140.00
21	Football Facilities	18/04/2024	8150/8273	Unity Trust Bank		Electricity bill	EDF Energy	L	6.14	0.30	6.44
Total									8,234.76	370.73	8,605.49