N.B. All Minutes are deemed as draft until formally approved and signed by the Chairman at the following Parish Council Meeting

QUENIBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm in the Council Meeting Room on Wednesday, 18th October 2023

PRESENT: Cllr S Wright (in the Chair) Cllr S Aynsley

Cllr R Curtis Cllr R. Green Cllr D Grimley Cllr Payne

Cllr D. Warner Cllr M Winterton

NOT PRESENT: Cllr D Bowles Cllr C Payne

Mrs R Barlow Skinner (Clerk)

IN ATTENDANCE: Mrs T Willson (Deputy Clerk) LCC – Cllr J Poland

County Cllr James Poland gave a verbal report, Borough Cllr Needham and Charnwood East Police sent their apologies, written reports were received in absentia.

8083 Apologies for Absence sent and accepted

Apologise were received and accepted from Cllr Bowles, Cllr Payne and Mrs Barlow Skinner (Clerk).

- 8084 Declaration of Councillor's Interest both Personal and Prejudicial and Requests for Dispensation None.
- 8085 To Approve and sign the minutes of the Parish Council Meeting held on 20th September 2023 RESOLVED: That they can be signed as a true record.
- 8086 Matters arising from those minutes not covered as an agenda item.

RESOLVED: None.

8087 To approve and sign the minutes of the General Purpose and Cemetery Management Committee Meeting held on 4th October 2023

RESOLVED: That they can be signed as a true record.

8088 Matters arising from those minutes not covered as an agenda item

None.

8089 To Consider Planning Applications and Planning matters

No Planning applications were received.

8090 Correspondence Received

Items for discussion/comments:

1. Request to complete CBC template for prospectus

RESOLVED: That all Councillors present at the meeting complete the form individually and return to the Clerk to collate before the deadline of the 10th November.

Items for Councillors information:

- 1. Invite to Mayor of Charnwood Civic Service 22nd October 23
- 2. Charnwood Local Plan Examination
- 3. Charnwood Review of Polling Districts
- 4. Confirmation of S106 Funding for Goal End Project

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8091 Update on Highways Fund (Cllr Wright)

- Cllr Wright attended a meeting with Cllr Poland, the Clerk and the Acting Headteacher, Mrs Charlton, on 10th October at the school, to discuss if they would consider moving the entrance gate from the middle of Queniborough Road to the side where it borders Rearsby Road. The school would be happy in principle to agree to the project subject to certain criteria being met but need to check with the new trust for their approval.
- Cllr Poland has received a reply from Highways who have not objected but asked Council to be mindful of the implications that everything outside the metal gates will need moving.

RESOLVED: That the Clerk explore the possibility of S106 money and speak to Western Power/National Grid for any plans for the grounds near the electric substation. Cllr Poland to obtain a quote from Highways before the next meeting with the school.

8092 QVHMC Representative report (Cllr Curtis)

Cllr Curtis reported:

- Sarah Brett received a long service award for over 23 years of service.
- There is to be a swing band in the next couple of weeks and tickets are selling well.
- There will be no Pantomime this year, but a Christmas themed film is being considered.
- There will be a small price increase to £3 next year for the film night tickets.
- The hall is getting plenty of bookings.
- An outside tap is to be installed.
- The problem with the toilets is still ongoing and access will be needed to the Parish Office.

RESOLVED: That Cllr Curtis feedback Councils concerns and ask if the Village Hall have considered having a survey done to identify the source of the problem.

8093 Mowing on the grass verges with stones (Deputy Clerk)

The Deputy Clerk has spoken with Roma who want to make Council aware they are unable to mow grass verges where people have put stones on to prevent people parking. Some people will remove the stones when the mowing is being done but where they are not, Roma are only able to mow up to the stone

RESOLVED: That the Clerk write to the residents to advise that if they want the Council to maintain their grass verge, they must remove the stones. Also, to put an article in the Queniborough Gazette.

8094 To Consider quotes for Zip wire guards Appendix A

The Deputy Clerk has obtained a further quote for the replacement of the Zip Wire guards as identified in the Independent Playground report.

Quote A £1295.30

Quote B £319.20

RESOLVED: That Council accept Quote B, the Deputy Clerk to obtain a date for the commencement of the work.

8095 Review of Tree and Hedge Policy Appendix B

The Clerk has amended the policy to replace the contact details to the Clerk as there is no longer a Tree Warden.

RESOLVED: That the amended policy be adopted and published on the website.

8096 Review of Grievance and Disciplinary Policy Appendix C

No amendments have been made to the current policy.

RESOLVED: That Council agree no changes are needed, the Clerk to update the minute reference and publish on the website.

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8097 Football Facilities including consideration of replacement pipework quotes Appendix D

The Deputy Clerk reported that:

- Brookside have handed back the keys so their deposit will be refunded. There are currently two teams using the football facilities.
- The Deputy Clerk has obtained two quotes for the replacement of the pipework in the changing rooms to plastic.

Quote A - £775.15

Quote B - £848.00

RESOLVED: That Council accept Quote B, the Deputy Clerk to obtain a date for the commencement of the work.

8098 Finance

- a) The Council noted the income for the month of September 2023 totalling £6,675.00 Appendix F.
- b) The Council resolved to authorise the expenditure for the month of September 2023 totalling £15,638.56. The invoices were checked by Cllr Wright and Cllr Aynsley Appendix F (attached).
- c) The Council noted the Bank Reconciliation for September 2023 Appendix G.
- d) Bank Balances @ 31/09/23: Unity Trust Current Account £120,677.12
- e) National Savings Account £6,336.25

8099 Clerk and Gardener/Handyman's Report on Work in Progress Appendix H

The Deputy Clerk reported:

- The two new parish noticeboards have been fixed into place.
- The mini goal end is in place, Cllr Wight and Cllr Aynsley are happy for the project to be signed off.

RESOLVED: That the Deputy Clerk complete and return the Certificate of Acceptance.

 Cllr Aynsley discussed having matting in front of the mini goal end to stop the wear and tear on the grass.

RESOLVED: The Deputy Clerk to ask the supplier if they can advise on what is needed.

- The current Broadband contract ends in December, it was agreed at the last General Purposes and Cemetery Committee meeting to change the contract to Sky. However, the Sky sale has now ended so the price has increased. The Clerk will need to revisit.
- Roma have quoted £150.00 to purchase and plant a cherry tree with the remainder of the WI donation. As part of the donation has been used to refurbish the bench on King George V Playing Field the WI would like their plaque putting on this.

RESOLVED: That Council agree to purchase the Cherry Tree and the WI plaque on the bench, the Deputy Clerk to advise the WI.

8100 Items for the Website/Gazette

- Removal of stones on grass verges.

8101 Chairman's Announcements

None.

8102 Items for discussion at the next meeting

None.

The	meeting	closed	at	8.30	nm
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