



# QUENIBOROUGH PARISH COUNCIL

Rachel Barlow-Skinner, Clerk to the Council  
Parish Office, Rearsby Road, Queniborough, Leicester. LE7 3DH

Tel: 0116 2603313

Email: [clerk@queniboroughpc.org.uk](mailto:clerk@queniboroughpc.org.uk)  
Web site: [www.queniboroughpc.org.uk](http://www.queniboroughpc.org.uk)

**All Councillors are summoned to a  
Queniborough Parish Council Meeting  
on Wednesday 24<sup>th</sup> May 2023 at 7:30pm  
in the Parish Office, Rearsby Road, Queniborough**

## AGENDA

1. Apologies sent and their acceptance
2. Declaration of Councilor's interest both Personal and Prejudicial and requests for dispensation
3. To approve and sign the minutes of the Parish Council Meeting held on 19<sup>th</sup> April 2023
4. Matters arising from those minutes not covered as an agenda item
5. To approve and sign the minutes of the Annual Parish Council Meeting held on 17<sup>th</sup> May 2023
6. Matters arising from those minutes not covered as an agenda item

ADJOURNMENT FOR REPORTS OF DISTRICT/COUNTY COUNCILLOR  
(IF ANY) AND 15 MINUTES FOR PUBLIC PARTICIPATION

7. To Consider Planning Applications and Planning Matters  
*To consider any planning applications received since issuing of the agenda*
8. Correspondence received (see separate sheet)
9. Update on Highways Fund – Bollards
10. Co-option of to fill Councillor vacancies
11. QVHMC Representative report (Cllr Curtis)
12. Kings Coronation - Final Budget **Appendix A**
13. Litter Picking Policy **Appendix B**
14. Lone Worker Policy **Appendix C**
15. Football Facilities including Review of Football Fees for new season **Appendix D**
16. Draft Letters to Syston Town Council **Appendix E**

- |   |                   |
|---|-------------------|
| 17. Vehicle Activated Sign (VAS)                                  |                   |
| 18. S106 Money for Young People and Adults – Quotes               | <b>Appendix F</b> |
| 19. Finance   |                   |
| a) To note income for the month of April 2023                     | <b>Appendix G</b> |
| b) To authorise the expenditure for the month of April 2023       | <b>Appendix H</b> |
| c) To receive the bank reconciliation for the month of April 2023 | <b>Appendix I</b> |
| 20. Clerk and Gardener/Handyman’s Report on Work in Progress      | <b>Appendix J</b> |
| 21. Appointment of Internal Auditor for 23/24                     |                   |
| 22. Insurance Renewal and Review                                  | <b>Appendix K</b> |
| 23. Items for the Website/Gazette                                 |                   |
| 24. Chairman’s Announcements                                      |                   |
| 25. Items for discussion at the next meeting                      |                   |

*Rachel Barlow-Skinner*

Rachel Barlow-Skinner  
**Clerk to the Council**

Date: 18/05/2023